



RE: Custodian – UNE Life Safety, Security & Information

How to Apply

Your application must be received by UNE Life People, Culture & Development via email to dhiscox@une.edu.au

Your application must include the following:

- One page cover letter outlining who you are, your strengths and qualifications, and why you are interested in the role;
- A current resume containing details of 2 referees. At least one referee should have a thorough knowledge of your work over the past 2 years as your manager or supervisor;
- Copies of current/valid qualifications required as detailed in the Position Description.

About the Application Process

After reviewing the applications, the selected candidates will be called for interviews. This process will commence as and when applications are received.

All applicants will be contacted when the hiring process is complete.

All queries relating to the position should be directed to Sam Webster at swebst27@une.edu.au including if you have any questions regarding the application process.

Position Details

ITEM	DETAILS OF OFFER
Commencement date:	June 2024
Type of engagement:	Casual i. As a casual employee, there is no guarantee of ongoing or regular work.
Position offered:	Custodian
Location of position:	University of New England campus, Armidale
Reporting to:	Safety, Security & Information Manager
Modern Award Coverage:	Miscellaneous Award 2020
Classification:	Level 1 – first 3 months Level 2 – after 3 months
Base salary:	\$29.33 - \$31.23 per hour inclusive of Casual Loading. Additional penalty rates apply for varied working hours/days.
Superannuation Guarantee rate:	11.5 %
Ordinary hours of work:	Unspecified due to casual nature of work
Annual & personal leave:	Casual Loading in lieu of entitlements
Probationary period:	6 months
Notice period:	2 weeks preferred
Staff Benefits:	Attractive package available – including: <ul style="list-style-type: none"> - Discounts at UNE Life food and beverage outlets - Discounts at Hair and Beauty outlet - SportUNE membership - Professional development and training - Employee Assistance Program